

## **2<sup>ND</sup> FULL VALID WORDING OF THE CONSTITUTION OF THE FIRST FACULTY OF MEDICINE OF CHARLES UNIVERSITY**

### **Preamble**

*Basing on the historical tradition of Charles University and being aware of this as well as of its promotion in present life and future, the Academic Senate of the First Faculty of Medicine of Charles University, the oldest medical school in Central Europe, established by Charles IV, the King of Bohemia, on 7<sup>th</sup> April 1348, intends to perform the duty and right of free study and research, the teaching and education of new generations of physicians and other health professionals, the fostering of their life-long professional education and keeping in mind the Faculty's position in the context of world science and learning, while holding the Faculty as an institution which is important for the health care system and organization and provision of health services nationwide as well as in the region, have decided – pursuant to Section 27 Subsection 1 Inset (b) and Section 33 Subsection 2 Inset (a) of the Act # 111/1998 Coll., on schools of higher education as well as amendment of other Acts in its current valid wording (hereinafter referred to as “Higher Education Act”) – upon the following Constitution:*

### **Part I**

#### **Introductory provisions**

##### **Article 1**

#### **Basic provisions**

- (1) The First Faculty of Medicine is one of the integral parts of Charles University (hereinafter referred to as “University”), a public higher education institution of the university type.

- (2) The Faculty has been in existence since the foundation of Charles University (hereinafter referred to as “University”), on 7th April 1348.
- (3) The full original title of the Faculty is: “1. lékařská fakulta Univerzity Karlovy”. The Latin denomination of the Faculty is: “Facultas medica prima Universitatis Carolinae”. The English denomination of the Faculty, according to Appendix, reads: “First Faculty of Medicine”. Other denominations of the Faculty in foreign languages can be provided by an Directive of the Dean of the Faculty (hereinafter referred to as “Dean’s Directive”).
- (4) The seat of the Faculty is at Kateřinská 32, 121 08 Prague 2.
- (5) The emblem of the Faculty is the image of the historic seal which has a pelican feeding its young and the inscription FACULTAS MEDICA UNIVERSITATIS CAROLI, the picture constitutes the content of Appendix 1. The emblem is registered as a graphic trade mark.
- (6) For studies, scientific work and education, the Faculty is open to everyone under the conditions set forth in the Constitution of Charles University (hereinafter referred to as “University Constitution”, the Constitution of the First Faculty of Medicine of Charles University (hereinafter referred to as “Faculty Constitution”) and other internal regulations of the University as well as internal regulations of the Faculty, regardless of the gender, colour of skin, nationality, ethnicity, bodily disablement, age, sexual preference as well as any religious, political or other convictions.

## **Part II**

### **Mission and activities of the Faculty**

#### **Article 2**

##### **Educational activities**

- (1) The mission of the Faculty is the education of physicians and other professionals, the providing of scientific and specialist education as well as the free scientific and expert activities. This mission is performed by the Faculty in co-operation with health care facilities, especially the General University Hospital in Prague, as well as educational and scientific institutions of a quality which guarantees the development of professional and scientific activities at an internationally respected level.
- (2) In tuition, the emphasis is upon the explanation of relations and causalities between the phenomena studied, on the development of noble medical thought, ethics and the incorporation of professional access in both an economic-social context and the complex view of the human, respecting personality, uniqueness and will. The tuition shall respect the inseparability of the human and Nature.
- (3) The Faculty shall provide for modern and efficient forms of tuition.

- (4) The Faculty provides university education in Bachelor's, Master's and Doctor's degree study programmes which are accredited pursuant to the Act # 111/1998 Coll., on schools of higher education as well as the amendment of other Acts in its current valid wording (hereinafter referred to as "Higher Education Act"). Their current list is displayed in the public access section of the Faculty web pages.
- (5) The Faculty can provide programmes of life-long education to the effect of Section 60 of the Higher Education Act, University Constitution and Rules for Lifelong Learning of the University.
- (6) The Faculty can also provide education under Subsections 4 and 5 in foreign languages.
- (7) The Faculty exercises its rights in habilitation procedures and procedures for full professorship appointment to the extent provided by the Higher Education Act, particularly in the accredited fields whose current list is displayed in the public access part of the faculty web pages.

### Article 3

#### **Creative activity**

Creative activity<sup>1</sup> is one of the fundamental activities of the academic staff and students. Creative activity is fostered at the Faculty particularly in the sphere of medical sciences, with or without direct relation to education. Students in Bachelor's and Master's degree programmes may participate in creative activity, and students in doctoral study programmes must participate.

### Article 4

#### **External relations**

Within its scope, the Faculty promotes the scientific and educational activities of members of the academic community and other university staff employed at the Faculty, within the University as well as at other schools of higher education, scientific and other institutions both in the Czech Republic and abroad.

### Article 5

#### **Complementary activities**

- (1) The Faculty performs complementary activities in accordance within the legal regulations and internal regulations of the University and Faculty in a manner which pursues the mission of the Faculty.

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<sup>1</sup> Section 2 Subsection 4 of the Higher Education Act.

- (2) Requisites for the performance of complementary activities at the Faculty are provided by the Directive of the Dean.

### **Part III**

#### **Academic community of the Faculty**

##### Article 6

#### **Members of the academic community of the Faculty**

- (1) Members of the academic community of the Faculty (thereinafter referred to as “academic citizens”) are the academic staff of the Faculty and the students enrolled at the Faculty.
- (2) Members of the academic community of the Faculty are subject to the provisions of the law, University Constitution, Faculty Constitution as well as other statutes and internal regulations of the University and the Faculty.

##### Article 7

#### **Academic staff**

- (1) The academic staff of the Faculty are the academic staff<sup>2</sup> of the University who are engaged at the Faculty, where they perform activities, educational as well as creative, depending on the type of work negotiated, under a contract of employment (thereinafter “academics”).
- (2) The academic staff are obliged to continuously upgrade their educational and professional knowledge and skills.

##### Article 8

#### **Students**

- (1) An applicant for studies becomes a student on the date of enrolment for studies.
- (2) A student ceases to be a student on the date of completion or upon termination of the studies under Section 55 Subsection 1 or Section 56 Subsections 1 and 2 of the Higher Education Act, respectively, or through interruption of the studies under Section 54 of the Higher Education Act.

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<sup>2</sup> Section 70 Subsection 1 of the Higher Education Act.

- (3) Apart from the rights provided by the law, the internal regulations of the University and the Faculty and arising from their membership in the academic community, students also have the right to use the Faculty's premises for activities of their peer associations or other similar activities with the Dean's permission.

## **Part IV**

### **Self-governance of the Faculty**

#### Article 9

##### **Authorities of the Faculty**

- (1) Self-governance of the Faculty is vested in members of the academic community of the Faculty (hereinafter referred to as "academic community"), who exercise it either directly or through academic self-governance authorities.
- (2) The academic self-governance authorities of the Faculty are:
  - (a) Academic Senate of the Faculty;
  - (b) Dean;
  - (c) Research Board of the Faculty;
  - (d) Disciplinary Board of the Faculty.
- (3) Another authority of the Faculty is the Bursar.
- (4) While exercising their powers, the authorities of the Faculty observe the Law, the University Constitution, the Faculty Constitution as well as other internal regulations of the University and the Faculty.

#### Article 10

##### **Academic Senate of the Faculty**

- (1) The Academic Senate of the Faculty (hereinafter referred to as "Senate") is the academic self-governance body of the Faculty.
- (2) For its activities, the Senate is accountable to the academic community of the Faculty.
- (3) The Senate has thirty members, of which fifteen are elected by the academic staff of the Faculty and fifteen by the students enrolled at the Faculty.
- (4) The number of students elected as members of the Senate shall be not lower than one third and not higher than one half of the total number of members of the Senate.

- (5) The term of office for particular members of the Senate shall be not shorter than two years and not longer than three years.
- (6) Members of the Senate have the right to inspect all documents filed at the Faculty, unless provided otherwise by a special regulation, they are obliged to observe all legal and other rules for dealing with such materials.
- (6) The Senate can request a statement of opinion from another body, authority of the Faculty or from any principal of a unit of the Faculty on any case concerning the University or Faculty. If the Senate decides on any matter is of principal importance for the Faculty, it shall always request the Dean's opinion in advance.
- (7) The Senate has the right to be informed of the conclusions of the Dean's Board and the Research Board of the Faculty.
- (8) Apart from the cases listed in Section 26 Subsection 2 of the Higher Education Act, membership of the Senate is further incompatible with the position of a member of the Research Board of the Faculty.
- (9) The Senate election is regulated by the Code of Electoral Procedure for the Senate. The activities of the Senate and its bodies are regulated by the Code of Procedure for the Senate.

#### Article 11

##### **Competences of the Senate**

- (1) Competences of the Senate are regulated by the provisions of Section 27 Subsections 1 and 2 of the Higher Education Act, University Constitution, the Faculty Constitution as well as other statutes and internal regulations of the University and the Faculty.
- (2) Resolutions of the Senate on matters which fall within the scope of the exclusive competence of other bodies or authorities of the Faculty or principals of the Faculty units shall be considered as recommendations.

#### Article 12

##### **Support of activity of the Senate**

The needs of the Senate which are necessary for the performance of its mission are financed from the funds of the Faculty.

#### Article 13

##### **Research Board of the Faculty**

- (1) The Research Board of the Faculty (hereinafter referred to as "Research Board") is one of the academic self-governance bodies of the Faculty and acts in particular concerning matters specified by the Higher Education Act.

- (2) Details of the activity and composition of the Research Board are provided by the Higher Education Act, the internal regulations of the University and this Faculty Constitution. Procedures of the Research Board are specified by the Code of Procedure for the Research Board of the First Faculty of Medicine.
- (3) Members of the Research Board are appointed and removed by the Dean with the prior consent of the Senate.
- (4) When appointing the members of the Research Board, the Dean shall ensure that both clinical and theoretical fields of medicine as well as all areas of education in which the Faculty implements study programmes are represented in the Research Board.
- (5) Within the two months following the beginning of their term of office, the Dean shall submit the proposal for the appointment of members of the Research Board to the Senate.
- (6) The term of office of members of the Research Board expires by the last day of the calendar month which follows the month in which the Dean's term of office began.
- (7) Furthermore, membership of the Research Board is terminated
  - (a) upon the date of delivery of a written statement in which the member of the Research Board resigns the membership to the Dean;
  - (b) upon the day on which the Dean, with the prior consent of the Senate, removes the member of the Research Board.
- (8) The Dean can appoint, following the opinion of the Senate, a person who has rendered outstanding service to the Faculty or the development of medical sciences as a honorary member of the Research Board. The honorary member has the right to be present at the sessions of the Research Board without the right to vote.
- (9) Membership of the Research Board is incompatible with membership of the Senate.
- (10) The Research Board can establish commissions from among its members.
- (11) The Research Board has the right to be informed of the conclusions of the proceedings of the Dean's Board and the Senate.

#### Article 14

#### **Competences of the Research Board**

As well as the competencies pursuant to Section 30 of the Higher Education Act, the Research Board shall also:

- (a) discuss the plans and intentions of the Faculty in the sphere of investment policy, the economy and financing of the Faculty, domestic co-operation and other issues of conceptual nature;
- (b) comment on the issues which the Vice-Dean or the Senate submit, or in cases when an internal regulation of the University or Faculty provides for such.

## Article 15

### **Dean**

- (1) The Dean is appointed and removed by the Rector of the University upon the proposal by the Senate.
- (2) The Dean is accountable to the Senate and the Rector for his/her activities.
- (3) The Dean's term of office commences on the date when the Dean is appointed.
- (4) A candidate for the position of Dean is usually elected from among the full and associate professors who are members of the academic community of the Faculty.
- (5) The Dean shall attend a session of the Senate upon the invitation of the Senate or its Chairperson. At such a session of the Senate, the Dean shall answer any question concerning the performance of their office as asked by the Senate or a member of the Senate.
- (6) The election of a candidate for the position of Dean is announced by the Senate in such a manner that it will take place no later than 90 days before the expiration of the Dean's term of office.
- (7) A candidate for the position of Dean can be proposed to the Senate by a group of at least 30 members of the academic community, or by a member of the Senate.

## Article 16

### **Removal and resignation of the Dean**

- (1) A proposal to remove the Dean can be submitted to the Senate by at least one third of members of the Senate. The proposal to remove the Dean shall be submitted by the Senate to the Rector of the University if at least three fifths of all members of the Senate support it by secret ballot.
- (2) Before the expiration of the term of office, the Dean's capacity in the office also terminates on the date of delivery of their letter of resignation from the office of the Dean to the Rector.
- (3) If the Dean is removed or resigns from the office, the Senate shall announce the election of the candidate for the position of Dean in such a manner that the candidate for the position of Dean can be proposed to the Rector within two months, excluding the period of summer holidays.
- (4) In the period between the day when the Dean is removed or resigns from the office, or virtually stopped the discharging of the office for serious grounds, and the day of the appointment of a new Dean, the office of the Dean shall be discharged by another full or associate professor active at the Faculty, who shall be put in charge by the Rector upon the motion of the Academic Senate of the Faculty.



## Article 17

### **Vice-Deans**

- (1) Vice-Deans are appointed and removed by the Dean following the opinion of the Senate, usually from among the full or associate professors of the Faculty.
- (2) Vice-Deans are accountable to the Dean for their actions.
- (3) For a certain time, the Dean can authorize one of the Vice-Deans to serve in their stead within the full scope of the office.
- (4) Vice-Deans shall deputize for each other in the manner determined by the Dean.
- (5) A Vice-Dean shall attend a session of the Senate upon invitation by the Senate or its Chairperson. At the session of the Senate, the Dean shall answer any question concerning the performance of their office as asked by the Senate or a member of the Senate.

## Article 18

### **Bursar of the Faculty**

- (1) The Bursar directs the economic management of the Faculty, the internal management of the Faculty and the Dean's Office of the Faculty within the scope provided by a Dean's Directive. For these actions, they are accountable to the Dean.
- (2) The Bursar decides and acts on behalf of the University on matters concerning the Faculty as provided by Article 50 Section 1 Inset (c) of the University Constitution, if authorized by the Dean through their Directive, and further on matters concerning the Faculty as specified by the Dean's Directive.
- (3) The Bursar is appointed by the Dean following the competitive procedure, as a rule, for a definite time. The qualification requirement for this office is a completed university-level education at the Master's level.

## Article 19

### **Advisory bodies**

- (1) To solve particular problems, the Senate, the Dean, or the Dean together with the Senate, and the Bursar establish advisory bodies:
  - (a) in cases provided by internal regulations of the University or internal regulations of the Faculty;
  - (b) at their own discretion.
- (2) The advisory bodies may be either permanent or temporary.

- (3) Resolutions of the advisory bodies shall be dealt with as recommendations.

## Article 20

### **Dean's Board**

- (1) The Dean's Board is a standing advisory and initiative body to the Dean. Members of the Board are, as a rule, Vice-Deans, Bursar of the Faculty, Chairperson of the Senate and Managing Director of the General University Hospital in Prague, or members further appointed by the Dean.
- (2) In the Dean's Board, the Dean shall above all deal with important matters concerning the Faculty.
- (3) If the Chairperson of the Senate is a Senate member elected by the academic staff, another representative of the Senate is also usually invited, chosen from among the Senate members elected by students.
- (4) The Dean can also establish an extended Dean's Board, whose members would, apart from the regular Board members, include other persons as well, such as some representatives of the academic staff of the Faculty and/or representatives of the health care facilities where joint units of the respective health care facility and the Faculty are established.

## Part V

### **Organizational composition of the Faculty**

## Article 21

### **Faculty units**

- (1) The Faculty is divided into parts (hereinafter referred to as "Faculty units"), which are scientific-educational and other units, which in particular include units for educational and creative activities or for the provision of information services, and the Dean's Office of the Faculty (hereinafter referred to as "Dean's Office").
- (2) The units can also be purpose-aimed facilities for cultural or sports activities or for meeting the needs of the Faculty.
- (3) A unit of the Faculty can be established as a facility
  - (a) belonging exclusively to the Faculty;

- (b) shared as a joint unit with the General University Hospital and/or other teaching hospitals;<sup>3</sup>
- (c) shared with another entity.
- (4) Scientific-educational units provide tuition in particular theoretical, pre-clinical, clinical and other subjects, at least to the extent given by the study programmes implemented at the Faculty, and they perform creative activities.
- (5) Scientific-educational units are, as a rule, Institutes or clinical Departments. A clinical Department is always a joint unit shared by the Faculty and a health care facility.
- (6) The decision on the establishing, joining, merging, dividing or dissolving of a unit pursuant to Subsection 3 Insets (a) and (c) is taken by the Senate upon a motion of the Dean;<sup>3</sup> in the case of a unit according to Subsection 3 Inset (c) the Dean shall submit the proposal to the Senate with the prior consent of the respective entity. Units according to Subsection 3 Inset (b) shall be established, modified and dissolved by the Managing Director of the teaching hospital following an agreement with the Dean;<sup>3</sup> prior to making the agreement the Dean shall ask the Senate for a statement of approval.
- (7) The list of Faculty Units is included in the Rules for the Internal Governance of the Faculty, which is issued by a Dean's Directive.

## Article 22

### **Dean's Office**

- (1) The Dean's Office is an executive body of the Faculty, being its unit according to Article 21 Subsection 3 Inset (a).
- (2) The Dean's Office performs, in particular, the following functions:
  - (a) performs the admission procedures and clerical work connected with the studies at the Faculty;
  - (b) provides for scientific and research activities at the Faculty and its international relations, completes the clerical work connected with it, including records and actions of habilitation procedures and procedures of appointment of full Professors;
  - (c) maintains the personnel, economic, technical and juridical records and actions of the Faculty, including the overall care of the premises managed by the Faculty;
  - (d) performs the clerical work connected with grant funds allotted;
  - (e) provides services for principals of particular Faculty Units, academic bodies of the Faculty and particular Vice-Deans in the areas listed in the above Insets;
  - (f) directs, sustains and develops the information infrastructure of the Faculty and the Information System;

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<sup>3</sup> Section 27 Subsection 1 Inset (a) of the Higher Education Act.

- (g) provides for the promotion of the Faculty and public relations.
- (3) Details of the responsibilities and the organization of the Dean's Office are provided by the Rules for the Internal Governance of the Dean's Office, which is issued as a Dean's Directive, usually upon the Bursar's motion.

#### Article 23

### **Rules for the Internal Governance**

In their activity, particular Faculty Units are directed by their Rules for the Internal Governance, which in particular determine their main objectives, organizational composition and distribution of powers and competences.

#### Article 24

### **Principal of a Faculty Unit**

- (1) A Faculty Unit is led by the principal who directs it in compliance with legal regulations as well as the internal regulations of the University and Faculty. According to Article 21 Subsection 4, the Principal of a Faculty Unit is, as a rule, a full or associate professor.
- (2) The post of the Principal of a Faculty Unit is filled through appointment for a limited time based on a competitive hiring process by the Dean.<sup>4</sup> The procedure of competition for the posts that are also filled through competitive hiring process under the special regulation<sup>5</sup> shall be agreed upon by the Rector or Dean with the authority that is competent to open the competitive hiring process under such a regulation.<sup>6</sup>
- (3) The principal of a Faculty Unit is accountable to the Dean for the activity which the Unit is supposed to perform according to the internal regulations of the Faculty and its own Rules for the Internal Governance.
- (4) The principal of a Faculty Unit is responsible for the management of the property that the Faculty Unit uses.
- (5) The principal of a Faculty Unit can delegate their competence or part of it onto other staff in compliance with the Rules for the Internal Governance of the Faculty Unit.
- (6) The principal of an Institute or a clinical Department is the Head.

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<sup>4</sup> Article 2 Subsection 1 and Article 4 Subsection 1 of the Competitive Hiring Process Code of Charles University.

<sup>5</sup> Section 111 second sentence of Subsection 3 of the Act # 372/2011 Coll., of Health Services and Conditions of Their Provision (thereinafter "Health Services Act").

<sup>6</sup> Article 5 of the Competitive Hiring Process Code of Charles University.

## **Part VI**

### **Studies at the Faculty**

#### Article 25

##### **General conditions for admission to studies**

- (1) Basic general conditions for admission to studies are provided by law<sup>7</sup> and the University Constitution.
- (2) More details are provided by the Code of Admissions Procedure for applicants for studies at the University and the Rules of Admissions Procedure, which is an internal regulation of the Faculty.
- (3) The competent authority to deal with any filings made by the applicant during the Admissions Procedure, particularly those concerning an alternative date or modification of the manner of assignment or course of the entrance examination is the Vice-Dean. The competent authority to review the handling of objections is the Dean.

#### Article 26

##### **Manner of placing the applications**

The manner of placing the applications is provided by the University Constitution.

#### Article 27

##### **Fees related to the studies**

Fees related to the studies, including the rules for determining the amount, form of payment and due dates, are directed by Appendix 2 to the University Constitution.

#### Article 28

##### **Internal regulations governing the details of students' rights and duties**

- (1) Details of the studies and students' rights and duties are provided by the Code of Study and Examination of the University. The Rules for the Organization of Studies at the First Faculty of Medicine specify some provisions of the Code of Study and Examination of the University and provide the details concerning the organization of studies at the Faculty.

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<sup>7</sup> Section 48 of the Higher Education Act.

- (2) Details of the proceedings in case of students' disciplinary delicts are provided in the Disciplinary Code for Students of Charles University and the Disciplinary Code for Students of the First Faculty of Medicine.
- (3) Details of granting the bursaries to students of the Faculty are provided by the Scholarship and Bursary Rules of the University and the Rules for Granting Scholarships at the First Faculty of Medicine.

## **Part VII**

### **Long-term strategy, Annual Reports, evaluation of activity and managements of quality**

#### Article 29

##### **Long-term strategy of the Faculty**

- (1) The Long-term plan of educational and creative activity of the Faculty (hereinafter referred to as "Strategy") is the basic programme document of the Faculty, compiled in conjunction with the Long-term plan of the University.
- (2) In preparation of the Strategy, the basis shall be the interests of the Faculty.
- (3) Derived from the Strategy are, in particular, the preparation of organizational changes at the Faculty, new study programmes and the direction of creative activities.
- (4) The Strategy is specified in annual plans of its implementation.<sup>8</sup>

#### Article 30

##### **Annual Reports**

- (1) The Annual report on the activity and the annual managing Report (hereinafter referred to as "Annual Reports") are compiled in such a manner so that they can serve as a source for the annual reports of the University.
- (2) Conclusions of the Annual Reports shall be used in management and for the purposes of specification of the Strategy.
- (3) Annual Reports are published in the public access part of the Faculty's web pages.<sup>9</sup>

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<sup>8</sup> Section 30 Subsection 1 Inset (a) of the Higher Education Act.

<sup>9</sup> Article 63 Subsection 2 of the Constitution of Charles University.

Article 31

**Internal evaluation report on creative activity**

An internal evaluation report on creative activity is compiled at the Faculty in the manner and to the extent provided by internal regulations of the University.

**Part VIII**

**Economic management of the Faculty**

Article 32

**Economic management of the Faculty**

- (1) All activities of the Faculty are financed from the State budget through the budget of the University and/or from other resources.
- (2) The Faculty handles the property of the University in accordance with the internal regulations of the University.
- (3) The Faculty compiles the balance sheet with assets and liabilities.

**Part IX**

**Other provisions**

Article 33

**Academic ceremonies and memorial medals**

- (1) Academic ceremonies of the Faculty (matriculation, graduation, inauguration of academic authorities) are governed by provisions of the University Constitution and Faculty Constitution as well as by the Matriculation and Graduation Code of the University.
- (2) The matriculation oath can be appended<sup>10</sup> with the student's declaration of coherence to Hippocratic principles, whose wording is included in Appendix 4 to this Constitution.
- (3) Wordings of the vows of the graduates in the study programmes implemented at the Faculty are included in Appendices 5 to 8 to this Constitution.

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<sup>10</sup> Article 9 Subsection 6 of the Matriculation and Graduation Code of Charles University.

- (4) The Faculty grants memorial medals of two ranks and other awards to members of its academic community as well as other persons of merit for the development of the Faculty, science, learning, culture and academic freedom.
- (5) In accordance with the University Rules for Awarding Medals, a nomination for the medal of the Faculty can be presented by
  - (a) the Senate;
  - (b) the Dean;
  - (c) the Research Council;
  - (d) the Bursar;
  - (e) the Head of the organization unit.
- (6) Granting a medal or another award and the manner of its solemn presentation shall be decided upon by the Dean.
- (7) The special registry of the medals awarded and records of other awards is kept by the Dean's Office.

#### Article 34

##### **Official notice board of the Faculty and disclosure of information**

- (1) On the official notice board, written documents are displayed in accordance with the Administrative Code, the Higher Education Act and other legal regulations.<sup>11</sup>
- (2) The documents displayed on the official notice board shall be also displayed in the public access part of the web pages of the Faculty.<sup>12</sup>
- (3) In the public access part of the web pages of the Faculty, the following documents shall be displayed:<sup>13</sup>
  - (a) minutes of proceedings of the academic self-governance bodies of the Faculty and standing advisory bodies to the Dean as well as schedules of sessions of these bodies, including information about the time and venue of the next sessions;
  - (b) Dean's Directives;
  - (c) internal regulations of the Faculty, including the full wordings and reference to the internal regulations of the University published under Subsection 1 Inset (b);
  - (d) annual reports on activities, annual reports on economic management, Strategies of the Faculty and their specifications;

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<sup>11</sup> Article 62 Subsection 3 of the Constitution of Charles University.

<sup>12</sup> Article 62 Subsection 4 of the Constitution of Charles University.

<sup>13</sup> Article 63 Subsection 2 of the Constitution of Charles University.



- (e) other information required by the Higher Education Act, other legal regulations, internal regulations of the University or Faculty, or information of whose publication the Dean decides on.

## **Part X**

### **Common, transitional and final provisions**

#### Article 35

##### **Internal regulations of the Faculty**

Other internal regulations of the Faculty besides this Constitution are:

- Code of Electoral Procedure for the Academic Senate of the First Faculty of Medicine;
- Code of Procedure for the Academic Senate of the First Faculty of Medicine;
- Code of Procedure for the Research Board of the First Faculty of Medicine;
- Disciplinary Code for Students of the First Faculty of Medicine;
- Rules of Admissions Procedure of the First Faculty of Medicine;
- Rules for Evaluation of Tuition by Students of the First Faculty of Medicine;
- Rules for Organization of Studies at the First Faculty of Medicine;
- Rules for Granting Scholarships at the First Faculty of Medicine.

#### Article 36

##### **Parts of the Constitution of the First Faculty of Medicine**

Part of the Constitution of the First Faculty of Medicine are the following appendices:

- (1) The emblem of the Faculty;
- (2) The oath of a member of the Academic Senate of the Faculty;
- (3) The oath of the Dean of the Faculty;
- (4) Complement to the matriculation oath;
- (5) The vow of the graduate in a Master degree study programme in the fields of General Medicine, Stomatology and Dentistry;

- (6) The vow of the graduate in Bachelor degree study programmes;
- (7) The vow of the graduate in other Master degree study programmes;
- (8) The vow of the graduate in a Doctoral study programme.

#### Article 37

##### **Transitional provision**

Persons appointed or elected under previous regulations are considered as persons appointed or elected under this regulation, with the exception of those members of the Research Board whose term in office expires under this regulation.

#### Article 38

##### **Final provisions**

- (1) The Statute of the First Faculty of Medicine of Charles University in Prague, which was approved on by the Academic Senate of the University on 28<sup>th</sup> November 2008, including its amendment, is hereby overruled.
- (2) This Constitution was approved by the Academic Senate of the Faculty on 22<sup>nd</sup> May 2017 and shall become valid on the date of approval by the Academic Senate of the University.<sup>14</sup>
- (3) This Constitution becomes effective on the first day of the month following the date it became valid.

Prof. MUDr. Přemysl Strejc, DrSc.  
Chairman of the Academic Senate  
of the First Faculty of Medicine

Prof. MUDr. Aleksi Šedo, DrSc.  
Dean of the First Faculty of Medicine

PhDr. Tomáš Nigrin, Ph.D.  
Chairman of the Academic Senate of Charles University

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<sup>14</sup> Section 9 Subsection 1 Inset (b) of the Higher Education Act. The Academic Senate of Charles University approved on this regulation on 2<sup>nd</sup> June 2017.